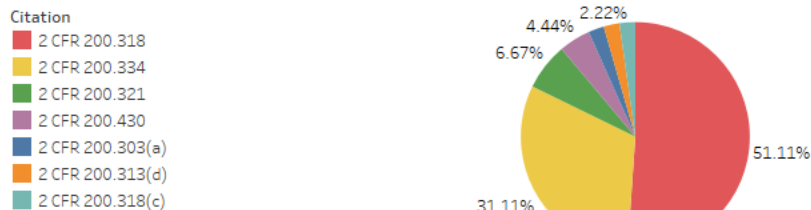# Advisories Analysis

What are advisories?

A compliance review advisory is a document that Cal OES uses to provide guidance, updates, and information related to subrecipients of FEMA grant programs. Advisories are intended to help subrecipients understand the requirements and processes for receiving and expending FEMA funding. Advisories help subrecipients understand documenting projects appropriately, account for disaster costs accurately, and minimize the risk of losing funding from lack of source documentation, financial misstatements from overly generalized accounting, overly generalized personnel timekeeping, and lack of up-to-date policies and procedures.

Key Areas of Focus:

Vetting of Contractors/Vendors: Verifying and documenting the status of intended vendors/contracts using the correct source, the system for award management (sam.gov).
Documentation: Keeping detailed records of the justification and history for procurements. Receipts and or Invoices for disaster-related expenses.
Cost Allowability: Ensuring that costs are necessary, reasonable, and allowable under federally awarded project requirements.

Advisory Count

Citation
- 2 CFR 200.318
- 2 CFR 200.334
- 2 CFR 200.321
- 2 CFR 200.430
- 2 CFR 200.303(a)
- 2 CFR 200.313(d)
- 2 CFR 200.318(c)

Pie chart values: 51.11%, 31.11%, 6.67%, 4.44%, 2.22%

Advisory Report

Advisory	Common	
2 CFR 200.318	General Procurement Standards	23
2 CFR 200.334	Update Records Retention Policy	14
2 CFR 200.321	When possible, include small business in procurement solicitationss	3
2 CFR 200.430	Update Personnel Timekeeping Policy	2
2 CFR 200.303(a)	Update, Document and Maintain internal Controls	1
2 CFR 200.313(d)	Create and Maintain a system of Equipment use accounting	1
2 CFR 200.318(c)	Update Conflict of Interest Policy	1

Advisory Report by Subrecipient Type

Subrecipien..	Area	Advisory		
City	Hazard Mitigation	2 CFR 200.318	23	
		2 CFR 200.318(c)	1	
		2 CFR 200.334	14	
		2 CFR 200.430	2	

Advisory by Subrecipient Type